



Direct Deposit Information

Northern New Mexico College issues student refunds via Direct Deposit. Students have the following options when setting up their direct deposit account;

- ❖ Setup using their existing bank account
- ❖ Students who don't have a bank account may:
 - Open an account at a bank of their choice
 - Become a member of NUSENDA or sign up for a NUSENDA financial aid distribution account
 - Open an account at Century Bank
 - Open an account at Zia Credit Union(The three above mentioned institutions have agreed to work with Northern students who do not have existing accounts)

Use the following steps to setup your Direct Deposit account through the NNMC TouchNet system:

- ✓ Open www.nnmc.edu and click on **MyNNMC**
- ✓ Click **"TouchNet Online Bill Payment"**
- ✓ Click on **"Student and Staff"** and enter your Eagle ID and PIN number
- ✓ Click the **"Electronic Refund"** tab
- ✓ Click Setup **"Two Step Verification Process"** this is required to setup eRefund
 - **Option 1:** Enter Mobile Number and Carrier (Phone company you have)
 - **Option 2:** May use your email (do not use your Northern email)
 - Enter Secure Code (once code is confirmed you will be redirected to same page, this is perfectly fine)
- ✓ Click the **"Electronic Refund" tab**
- ✓ Click **"Set up Account"**
- ✓ Select the account you want the deposit to be sent to (savings or checking's)
- ✓ **IMPORTANT:** The student's name **MUST** appear on the account in order for the deposit to go through
- ✓ Enter your bank account information
- ✓ **SAVE** information

NOTE: Failure to setup a direct deposit will result in late disbursement of your Financial Aid refund and may also result in your classes being dropped due to non-payment. If you have questions feel free to contact either 505.747.2100 or Financial Aid at 505.747.2128 and we will be happy to assist you.